**Mary Immaculate Parish
Religious Education Program
Catechesis of Elementary and Middle Education**Religiouseducationmi.weebly.com
**818-899-2111
General Information and Commitments
2022-2023**

**Elementary Catechesis** (Two year program for students baptized from 2nd grade to 5th grade) The First Year of religious education will be based on forming the basics of our Catholic faith and the teachings of the prayers. This will be taught in the classroom with their catechist and at home with family. The Second Year will consist of the continuation of your religious formation with your catechist and at home with your parents as preparing to receive the sacraments of Reconciliation and First Communion.

**Middle Catechesis** (One Year Program for students baptized from 6th to 8th grade) The program length for the students is reduced to one year due to the promptness with which they will pass to the EDGE and Confirmation program, where they will continue with their Religious formation. They will also receive their basic religious formation and their preparation for the Sacraments of Reconciliation and First Communion together with their parents.

**Catechesis for parents** (Classes for all Parents of the Program) Parents will attend a class at the same time as their children, so that they can share the training with their children at home. One year will be basic formation and the next year the Sacramental formation. Teaching prayers at home is very important. Parents who are in the one year program will attend the 2nd year program class. **Notice**: Classes for students and parents will be held once a week and a bilingual book will be provided.
 **DAYS OF CATECHISM AND SCHEDULE** Choose the day and language your child needs, the one you choose when registering, will be the language of your First Communion Mass.

Monday 6:00PM – 8:00PM SPANISH & ONE YEAR PROGRAM IN ENGLISH Tuesday 6:00PM – 8:00PM ENGLISH Saturday 9:00AM – 11:00AM ENGLISH & SPANISH

**FEES (PER YEAR)**-Payment at the time of registering your child by family: $100 for one student $160 for two students\* $210 for three\* $40 for each additional student\* \*Students must be siblings In the Second Year, students who will receive their First Communion, a fee of $ 30 is added to cover the expenses of the retreat, the decoration of the Church, their Certificate and photo of the First Communion. **Please save all of your receipts.** (You will have to pay again if any issues occur.) Before the start of the program, if students won’t be able to assist for whatever reason, only 50% will be refunded of the initial sign-up fee. **Once the program starts, no refunds will be given.**  All families who register in our program need to be registered and attend Mass every Sunday at this Parish at the same time. Letters requested for transfer to other parishes or for any other reason, will have a charge of $5 per letter.

**Registration**  **For Registration, it is necessary to pay in full for the families that can.Those who cannot, please refer to the Religious Education Coordinator;** to know your situation and make a commitment plan. Registration also includes proof of being registered in this Parish, the copy of the Baptism Certificate\* language of the child, day they will attend catechism, address, telephone number; name and phone number of 3 family or friends to contact them in case of emergency. ***Please notify the Religious Education Office as soon as possible if there is any change in information****.* \*If your child was baptized outside of the United States, we will need a birth certificate. **FAMILY REQUIREMENTS**  **Families of first and second year must complete the following requirements:** 1. Attending parent classes once a week (a fee of $80 will be applied to registration if parents do not attend classes) 2. Sell raffle tickets for St. Jude Thaddues in benefit of the church 3. Sell raffle Tickets for Mary Immaculate School in benefit of them **\*Failure to complete the above requirements, registration for the second year will be put on pause as well as the first communion if it applies, until the requirements have been completed.**  \*\* Families with children registered in Confirmation are exempt from ticket sales; proof of registration will be asked.

 **CALENDAR OF EVENTS**  On the first day of school, a book and calendar of activities and events to be held throughout the year will be delivered to parents, any copy required in the Office outside the day of delivery will be a charge of .50 cents.

**Meeting Place**  The place of reunion and dismissal will be the church auditorium; if for some urgent reason the parents do not show up to pick students up at dismissal time at their respective classroom (keeping a healthy distance) the student will be sent to the Program Office.

**You are not allowed to drop off or pick up your child in the parking lot, or allow the student to go home alone** (without a letter). Children will only be released to their emergency contacts. If this should change at any time during the year, please notify the office of Religious Education, in writing.
**Absences**
If the student has 5 or more absences without justification, they will have to come on another day to makeup those hours of missed class. 3 late arrivals or early dismissals will be one absence. A note of absence, delay, or early dismissal must be turned in to the office before or after school, to excuse the absence, delay, or early dismissal. **No more than 5 absences can be justified. If you miss more than 5 times without justification you will lose your spot in the program.**  **Catechists**  We want to remind you that all catechists are volunteers, who donate their time with generosity. Be grateful to them, as they look out with love for the safety of your child, and also for religious education, their values ​​and traditions. **Please remember the room number and name of your child's Catechist.** **Weekly Masses** All families must attend Mass on Sundays and Holy Days, parents will receive envelopes every month at home and if not, the office will provide envelopes. Students will be provided a box of envelopes for the entire year at the start of their classes as well. In these envelopes they will be able to give God the fruit of their work, through an offering, both parents and students and at the same time we will be able to keep a record of attendance of Mass.(Perfect attendance certificates will be given to those who attend mass weekly.)

**Emergency Contacts**  In the event of an earthquake or any other natural disaster, we will retain the children at school and they will only be released to their parents, guardian and other person authorized by you on the emergency card. If your child has difficulty with vision, hearing, language or learning or is simply under special medical treatment, please put this information on the emergency card.
***-The office of religious education will not be responsible for paying any medical service due to incidents occurring inside the property-***  **Prayers** Parents are responsible for teaching their children how make the sign of the cross over oneself, Our Father, Hail Mary, Glory, Act of Contrition, Creed, Commandments, Sacraments and explain the truths of the Catholic Faith which will be found in their book (Bilingual) .

**Retreat for Parents & Students** Year B, C Parents and Godparents will attend a retreat in preparation for the First Communion of their children and godchildren, so that they may experience with them the greatness of the Sacrament. The retreat will cost $ 10.00 per person if it is done in the Classroom. The children in the second year and their parents will also need to attend a retreat to prepare to receive the Eucharist. The cost of the Retreat for Elementary Catechesis is included in your registration.  **\*Parents will not be allowed to attend Retreats with their children. Failure to attend the parent retreat will result in a penalty of $ 10.00 per absence.\***

**First Communion** Information regarding everything related to First Communions, such as dates, dress code, Godparents, Photographs, Certificates will be provided to you by your Catechists in January.
If you need a date change for your First Communion you will have to notify the Office of Religious Education, before Easter break. No changes will be made after this date. Remember you will be charged $10 per Ceremony change.
If the commitments made are not fulfilled, THE SACRAMENT WILL NOT BE DENIED to your children, but the date of First Communion will be changed, until the commitments are fulfilled.

**Photographs** Pictures will be taken during Program events for exclusive use of the Parish, for non profit use, and will be kept safe and confidential. Authorization is required from parents,for publication. **School Insurance**  The Program has student insurance, it only covers minor accidents, *not hospitalization*. For more information please stop by or call the office of Religious Education.